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Sheet Metal Workers Local Union No. 25  
Joint Apprenticeship & Training Committee  
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## **Information Sheet for the Apprenticeship Training Program**

### **1. Question: What is a Union Sheet Metal Worker?**

Sheet Metal Workers are highly skilled craftpersons, who sketch, design, fabricate and install all systems and components, starting with flat sheets of metal. We install, test, balance and maintain all HVAC systems and items we fabricate. Our diversified trade includes welding and soldering, all types of heating, ventilating and air conditioning systems, architectural metal work such as siding and decking, metal roofs, awnings, canopies, coping, flashing and skylights, stainless steel kitchen equipment, hoods, counters, cabinets and walk in refrigerators and industrial sheet metal work such as tanks, vessels, hoppers and collectors.

### **2. Question: What is a Union Apprenticeship Training Program?**

The Apprenticeship Training Program is an opportunity for you to earn a living while learning a trade. As an apprentice you will receive classroom training, as well as, on the job training for four (4) years before graduating and becoming a Journeyman.

### **3. Question: What are the requirements for the Apprenticeship Program?**

You must have mechanical ability, a desire to be a union construction worker, along with a valid Driver's License, reliable means of transportation, Fully Vaccinated for COVID-19 (Provide copy of original vaccine card as well as PDF from docket or excelsior mobile applications), Official High School Transcripts and copies of W-2 Forms. There is a written examination consisting of four (4) parts that every applicant must take: 1) Computation 2) Concepts & Application 3) Mechanical Reasoning 4) Spatial Relations. All applicants must pass a Drug Screening and be able to obtain a SWAC Card and a TWIC Card.

### **4. Question: If I become an apprentice where would I work?**

Local 25 apprentices' work at a fabrication shop or construction jobsite in one of the following counties: Bergen, Essex, Hudson, Morris, Passaic, Somerset, Sussex and Union Counties of New Jersey. You must have your own means of transportation to get to work on time every day. Our work is Monday through Friday, from 6:30 AM to 3:00 PM or 7:00 AM to 3:30 PM.

### **5. Question: How much does a Union Sheet Metal Worker Apprentice earn?**

Apprentices start out at 35% of our Journeyman wage package, which is **\$16.62** per hour in wages, plus **\$16.68** in fringe benefits for a total package of **\$33.30** per hour.

**See the other side of this sheet for Additional Information**

Spring 2023

Applications available starting April 3, 2023 - Deadline is June 2, 2023

## **Additional Requirements**

1	Applicants must be at least seventeen (17) years of age and must be capable of performing all required functions of the Sheet Metal Industry. Being a Union construction worker is very physically demanding, so you must be able to meet the physical requirements.
2	<u>Official High School transcripts/GED</u> must be provided, additionally you can also provide any other official school transcripts that you may have, i.e. College or Trade Schools. They can be dropped off, emailed to <a href="mailto:dbracero@smw25.org">dbracero@smw25.org</a> , or mailed to the SMWIA Local Union No. 25 JATC, 440 Barell Avenue, Carlstadt, NJ 07072 (directly from the school).
3	Applicants <b>must have</b> a valid driver's license with a photo on it. You must provide your own means of transportation to get to the various shops and job sites and you may also be required to drive company vehicles.
4	Applicants <b>must be</b> fully vaccinated for COVID-19. You must provide a copy of your original vaccination card front and back, as well as the PDF from docket or excelsior vaccination mobile application ( <i>If you cannot download the PDF we will accept your receipts from the Pharmacy you received the shot in</i> ).
5	Applicants will be required to take a written examination that consists of four parts: <i>1) Computation 2) Concepts &amp; Application 3) Mechanical Reasoning 4) Space Relations.</i>
6	Applicants must be able to obtain a SWAC Card and a TWIC Card. For more information on these you can visit, <a href="http://www.secureworker.com">www.secureworker.com</a> and <a href="https://www.tsa.gov/for-industry/twic">https://www.tsa.gov/for-industry/twic</a> . (All applications will be done once you are accepted into the Apprenticeship Program. Do not fill anything out prior to being accepted to Local 25)
7	Additionally, applicants will be required to fill out applications online through our Application System and submit all required documentation. Successful applicants will be required to appear for orientation, drug testing, SWAC/TWIC Card Application and possibly a physical examination.

## **Other Information**

8	Read the information carefully, complete every item on the Application. Send all required documentation to <a href="mailto:dbracero@smw25.org">dbracero@smw25.org</a> by June 2, 2023. Applications will close June 2, 2023, at 4:00 PM.
9	All educational and employment experiences are valuable, applicants should provide as much information as possible, i.e. W-2's from current/past employers, Military Discharge Papers, Trade School Certificates, High School and College Transcripts.
10	Once we receive your completed application, and supporting documents, you will receive email notification approximately two (2) weeks prior to the examination date, that indicates the time, date and place of the examination. If we do not receive all documentation required, you will not be asked to sit for the Examination.
11	All W-2's for current/past employers listed on your application are required for every year that you worked there. (max. 5 most recent years) ( <i>Background Checks may be conducted</i> )

**For More information visit: [www.smw25.net](http://www.smw25.net)**